



# COMMITTEE REPORT



## JOINT BUDGET & FINANCE AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING

Monday, April 23, 2018

3:30 p.m.

Conference Rooms D & E

### MINUTES

Council President Abbott, Committee Chair

Council President Pro-Tem Roberson, Councilor O'Quinn, Committee Members

Councilor(s) Present: Abbott, Roberson, Tyson

**1. Call to Order**

Council President Abbott called the meeting to order.

**2. Approval of the Minutes**

**Action Taken:**

**Approval of Minutes Delayed – Not Submitted with Meeting Package.**

**3. Consideration of the Consent Agenda**

Items #5,6,7,8,9,10,11,12,15,17,20,23,24,25,26,27 and 28

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Items Recommended to City Council Consent Agenda.**

**4.** A Resolution authorizing the Mayor to enter into a loan agreement with Antionette Neely, d/b/a, Organically Yours, LLC, located at 7627 1st Avenue North, Birmingham, Alabama 35206 for a Community Development Block Grant (CDBG) Small Business Loan in the amount of Seventy-Fifty-Thousand Dollars (\$75,000.00) for a term of ten (10) years to provide financing for machinery & equipment and related soft costs. Loan is secure by machinery and equipment and personal loan guarantee.

**Submitted by: Mayor's Office Department: Community Development**

**Recommended Funding Source: Community Development Block Grant Funds**

**Amount: \$ 75,000.00**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor Abbott: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Agenda.**

**5.** A Resolution authorizing the Mayor to expend funds in an amount not to exceed \$500.00 to the Birmingham Library Board for the Powderly Library for the Summer Reading Program. Said funds to come from the Jones Valley Neighborhood Association Funds.

**Submitted by: Mayor's Office Department: Mayor's Office**

**Recommended Funding Source: Jones Valley Neighborhood Association Funds**

**Amount: \$ 500.00**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Consent Agenda.**

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6. A Resolution pursuant to §36-25A-3, Code of Alabama, 1975 authorizing the Mayor to expend funds in an amount not to exceed \$239.82 to purchase LED Solar Lights around each entrance sign. This would be a total of 12 lights at \$39.97 each. Said funds to come from the Garden Highland Neighborhood Association Funds.  
**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Garden Highland Neighborhood Association Funds**  
**Amount: \$ 239.82**  
**Action Taken:**  
**Councilor Roberson: Moved to Approve.**  
**Councilor O'Quinn: Seconded.**  
**Item Recommended to City Council Consent Agenda.**
7. A Resolution pursuant to §36-25A-3, Code of Alabama, 1975 authorizing the Mayor to expend funds in an amount not to exceed \$300.00 to purchase 2 tripod neighborhood meeting signs to announce monthly meetings. Said funds to come from the Maple Grove Neighborhood Association Funds.  
**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Maple Grove Neighborhood Association Funds**  
**Amount: \$ 300.00**  
**Action Taken:**  
**Councilor Roberson: Moved to Approve.**  
**Councilor O'Quinn: Seconded.**  
**Item Recommended to City Council Consent Agenda.**
8. Resolution, pursuant to Amendment 772 of the Alabama Constitution of 1901, authorizing the Mayor to execute and deliver an agreement with Cornerstone Revitalization Foundation, Incorporated ("CRFI"), in substantially the form as is on file with the City Clerk and presented to the Council under which Cornerstone Revitalization Foundation, Incorporated will provide organization, promotion, management, planning and recordkeeping services in support of the Education With A Purpose and Man-Up (the "Events") on May 8, 2018 and June 16, 2018, respectively, for compensation and total event cost in the amount of Forty-Six Thousand Dollars (\$46,000.00). CRFI and the City of Birmingham desire to enter into an agreement under the terms of which the Events will be held in Birmingham, Alabama. In accordance with the requirements stated in Amendment No. 772, the City has caused to be published a notice in The Birmingham News on April 15, 2018, concerning the proposed action of the Birmingham City Council to approve the agreement with Cornerstone Revitalization Foundation, Incorporated with respect to the Events at the Council meeting on April 24, 2018. Said funds to come from the Councilor Steven Hoyt Discretionary funds.  
**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Councilor Steven Hoyt Discretionary Funds**  
**Amount: \$ 46,000.00**  
**Action Taken:**  
**Councilor Roberson: Moved to Approve.**  
**Councilor O'Quinn: Seconded.**  
**Item Recommended to City Council Consent Agenda.**
9. A Resolution pursuant to §11-40-1 and §38-2-9 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Childcare Resources in an amount not to exceed \$2,500.00 to provide the following goods or services to the City (the "Work"): Childcare Resources will assist families within the City of Birmingham with locating child care to meet their family's needs. This service includes providing, at no cost to the family, a customized listing of child care options to meet their needs, consumer education materials to aid the family in making an informed selection, and referrals to other services that may assist the family with their child care needs. Childcare Resources will provide these services from March 17, 2018 through June 30, 2018. Said funds to come from Councilor Darrell O'Quinn discretionary funds.

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**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Councilor Darrell O'Quinn Discretionary Funds**  
**Amount: \$ 2,500.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Consent Agenda.**

10. A Resolution pursuant to §11-40-1 and §16-11-9.1 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with The Birmingham Board of Education in an amount not to exceed \$5,000.00 to provide the following goods and services for the benefit of students of the Birmingham City Schools: Support in providing assistance for 22 students at Phillips Academy to attend the National TSA Competition in Atlanta, GA June 22-26, 2018 where students are challenged to use and improve their STEM skills. The Technology Student Association is a national organization engaged in Science, Technology, Engineering, and Math. Said funds to come from the Councilor Darrell O'Quinn Discretionary funds.

**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Councilor Darrell O'Quinn Discretionary Funds**  
**Amount: \$ 5,000.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Consent Agenda.**

11. A Resolution pursuant to §11-40-1 and §16-11-9.1 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with The Birmingham Board of Education in an amount not to exceed \$500.00 to provide the following goods and services for the benefit of students of the Birmingham City Schools: To provide motivational visuals and curriculum graphics for P.D. Jackson-Olin High School in the Sherman Heights Neighborhood for academic excellence and school enhancements. Said funds to come from Sherman Heights Neighborhood Association funds.

**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Sherman Heights Neighborhood Association Funds**  
**Amount: \$ 500.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Consent Agenda.**

12. A Resolution pursuant to §11-47-19, Code of Alabama, 1975 authorizing the Mayor to expend funds in an amount not to exceed \$500.00 for the annual Keep Birmingham Beautiful Luncheon. Said funds to come from the Green Acres Neighborhood Association Funds.

**Submitted by: Mayor's Office Department: Mayor's Office**  
**Recommended Funding Source: Jones Valley Neighborhood Association Funds**  
**Amount: \$ 500.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Consent Agenda.**

13. Agreement for Consulting Services with Create Birmingham, Inc. to provide professional services in attracting and developing film, television, commercial, music video and other media productions that will have a significant impact on the City's local creative economy while raising Birmingham's national profile as a dynamic and hospitable place to do business for a term of one year in an amount not to exceed \$100,000.

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**Submitted by: Terry Burney Department: Mayor's Office**  
**Recommended Funding Source: 001-400-96500-96540.550-006**  
**Amount: \$100,000.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Agenda.**

14. Project Agreement with 1904 on 4th, LLC, under which 1904 on 4th, LLC will redevelop the former Davis School property located at 2901 4th Avenue South through a mixed-use retail and multi-family project involving site preparation work and the construction of new facilities of approximately 48,000 square feet of condominium space, 48,000 square feet of studio apartment space, and 38,000 square feet of restaurant and retail space, and the City will provide financial incentives to 1904 on 4th, of up to \$1,090,000, payable from future sales tax revenue generated by the project, in five annual installments, each not to exceed the lesser of \$218,000 or 40% of the sales tax revenue generated to the City by the project tenants in the preceding fiscal year.

**Submitted by: Griffin Lassiter Department: Mayor's Office of Economic Development**  
**Recommended Funding Source: Future Sales Tax Revenue**  
**Amount: \$1,090,000.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor Abbott: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Agenda.**

15. A Resolution authorizing the Mayor to execute and deliver on behalf of the City an agreement, for a term not to extend beyond June 30, 2018 and in substantially the same form as on file with the City Clerk and as before this Council, with the Sister City Commission of the City of Birmingham, Inc. to provide additional goods or services to the City to assist in improving the cultural and artistic exchange between the residents of the City of Birmingham and the residents of its Sister City, Winneba and Apaaso, Ghana, by providing relevant reading literature and open discussions regarding the benefits of global interaction to increase business and educational opportunities for residents of both cities. The Provider will provide these services from June 13-23, 2018.

**Submitted by: Julie Barnard Department: City Attorney's Office**  
**Recommended Funding Source: 001\_000\_04290.542-001 (Discretionary)**  
**Amount: \$ 7,500.00**  
**Action Taken:**  
**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to City Council Consent Agenda.**

16. Loan Credit Agreement with 1904 on 4th, LLC dba Lakeview Green, under which the City will provide a Birmingham Business Development Loan to Lakeview Green in an amount not to exceed \$1,500,000.00 for a term of 24 months at an estimated interest rate of 4.17% per annum. The loan will be secured by an Irrevocable Letter of Credit. The loan proceeds will be used in connection with a project that includes the redevelopment of the former Davis School site in the Lakeview community and the construction of a mixed-use development.

**Submitted by: Griffin Lassiter**  
**Department: Mayor's Office of Economic Development**  
**Recommended Funding Source: 001.131-016 (General Fund – Economic Stimulus/Birmingham Business Development Loan**

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**Amount: \$1,500,000.00**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Agenda.**

17. An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2018, by transferring \$247,000.00 from Land Acquisitions Greenspace and appropriate \$50,000.00 to Fountain Heights Park Improvements, \$38,000.00 to Norwood Park Improvements and \$159,000.00 to Howze Sanford Recreation Center.

**Submitted By: Tom Barnett, Jr., Finance Director Department: Finance**

**Recommended Funding Source: Funds 144**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Consent Agenda.**

18. A resolution to approve the Summer Feeding Program for 2018.

**Submitted By: Tom Barnett, Jr., Finance Director Department: Finance**

**Recommended Funding Source: Grants Fund 035**

**Amount: \$619,390.95**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Agenda.**

19. An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2018, by transferring \$375,000.00 from Equipment Management, Capital Outlay Automotive and appropriate \$375,000.00 to Non-Departmental, Transfer to Fund 102 Capital Improvement; and to amend the Capital Fund Budget for the fiscal year ending June 30, 2018, by appropriating \$375,000.00 to Equipment Management, Electric Vehicles.

**Submitted By: Tom Barnett, Jr., Finance Director Department: Finance**

**Recommended Funding Source: Funds 001 and 102**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Agenda.**

20. An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2018, by appropriating \$23,529.13 to Equipment Management, Police Vehicles. Funding source is reimbursement received.

**Submitted By: Tom Barnett, Jr. Finance Director Department: Finance**

**Recommended Funding Source: 102\_000.478-099**

**Amount: \$23,529.13**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Consent Agenda.**

21. A request to provide the local match of \$25,000 required to fund the development of a Built Environment and Health Expansion Project entitled Shape Bham. The local funds will be matched with a \$25,000 grant from the Community Foundation of Greater Birmingham, for a total local match of \$50,000. The remaining match of \$200,000 will be provided through the Building Communities Grant program administered by the Metropolitan Planning Organization (MPO) for a total project cost of \$250,000.

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**Submitted By: Andre Bittas Department: PEP**  
**Recommended Funding Source: To Be Provided**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Consent Agenda.**

22. A request to provide the local match of \$109,981.73 required to fund the development of the City Center Framework Plan, which consists of the Northside and Southside Communities and includes the development of a City Center Master Plan. The remaining match of \$439,926.90 will be provided through the Building Communities Grant program administered by the Metropolitan Planning Organization (MPO) for a total project cost of \$549,908.63.

**Submitted By: Andre Bittas Department: PEP**  
**Recommended Funding Source: To be Provided**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Agenda.**

23. CAC Community Affairs Committee.

**Submitted by: Kevin Owens Department: Mayor's Office**  
**Recommended Funding Source: 001\_400\_96700\_96798.550-008**  
**Amount: \$ 50,000**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Consent Agenda.**

24. Jefferson State Community College- workforce/ workplace training skills.

**Submitted by: Kevin Owens Department: Mayor's Office**  
**Recommended Funding Source: 001\_400\_96700\_96744**  
**Amount: \$ 60,000**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Consent Agenda.**

25. Budget ordinance to support the City's hosting of the 2018 NUSA conference. budget amendment will come from the finance department.

**Submitted by: Terry Burney Department: Mayor's Office**  
**Recommended Funding Source: General Fund Allocation to be identified.**  
**Amount: \$266,125**

**Action Taken:**

**Councilor Roberson: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to City Council Consent Agenda.**

26. Approval of resolution to support the 2018 NUSA conference and authorizing the Mayor to execute the necessary documents to facilitate the City's hosting of the event.

MINUTES

**Submitted by: Terry Burney Department: Mayor's Office Amount: Not Applicable**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Consent Agenda.**

27. Allocation of funds from various Neighborhood Association in support of NUSA 2018.

**Submitted by: Terry Burney Department: Mayor's Office**

**Recommended Funding Source: Various Neighborhood Association Funds**

**Amount: \$24,000**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Consent Agenda.**

28. **Council Discretionary**

**Councilor Lashunda Scales**

Jory Journey Foundation, INC. **\$1500.00**

**Councilor Hunter Williams**

Brown Springs Neighborhood Association \$2000.00

Crestwood South Neighborhood Association \$1000.00

Eastwood Neighborhood Association \$2000.00

Liberty Highlands Neighborhood Association \$2000.00

Overton Neighborhood Association \$2000.00

Public Works (*Keep Birmingham Beautiful*) \$5000.00

Roebuck Neighborhood Association \$2000.00

Southeast Lake Neighborhood Association \$2000.00

**\$18,000.00**

**Councilor Darrell O'Quinn**

Birmingham City Schools (Phillips Academy) \$5000.00

Childcare Resources \$2500.00

Exchange Club Child Abuse/Prevention Center \$5000.00

Fresh Air Family, INC. \$2500.00

Jory Journey Foundation, INC. \$5000.00

Alabama Environmental Council \$5000.00

Red Path Creative, LLC \$5000.00

**\$30,000.00**

**Councilor Steven Hoyt**

Cornerstone Revitalization Foundation, INC. \$46000.00

Jory Journey Foundation, INC. \$500.00

**\$46500.00**

**Councilor John Hilliard**

Jory Journey Foundation, INC. \$1500.00

Sister City Commission (*Ghana*) \$7500.00

**\$9000.00**

**Action Taken:**

**Councilor Roberson: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to City Council Consent Agenda.**

**JOINT BUDGET & FINANCE AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING**

Monday, April 23, 2018

3:30 p.m.

Conference Rooms D & E

**MINUTES**

**29. Old and New Business**

Councilor Hoyt expressed concerns regarding digital receipt not being properly supported by the current standards in travel reimbursement.

**Action Taken:**

**No Action – Information Only**

**30. Adjournment**

**Action Taken:**

**Councilor Roberson: Moved to Adjourn.**

**Councilor O'Quinn: Seconded.**