



# COMMITTEE REPORT



**JOINT BUDGET & FINANCE AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING**  
**Monday, August 26, 2019**  
**3:30 p.m.**  
**Conference Rooms D & E**

## MINUTES

**Council President Abbott, Committee Chair**  
**Councilor Alexander & Councilor O'Quinn, Committee Member**

**Councilor(s) Present:** Abbott, Alexander, O'Quinn

- 1) **Call to Order**  
Councilor President Abbott called the meeting to order.
- 2) **Approval of the Minutes**  
**Action Taken:**  
**Councilor Alexander: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**
- 3) **Consideration of the Consent Agenda**  
**Items #4,5,7,8,9,10,11,13,15,16,19,20,21**  
**Action Taken:**  
**Councilor Alexander: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Items Recommended to the City Council Consent Agenda.**
- 4) A Resolution pursuant to §11-40-1 and §16-11-9.1 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with The Birmingham Board of Education in an amount not to exceed \$2,200.00 to provide the following goods and services for the benefit of students of the Birmingham City Schools: Board will work with Hands On Birmingham, Inc. to provide assistance with school ground improvement and clean up at Wilkerson K8, Princeton Elementary and Huffman Middle Schools. This allocation is exclusively for the purposes stated. Said funds to come from -District 9 (\$400.00), -District 8 (\$1,500.00), and -District 2 (\$300.00) Discretionary funds.  
**Submitted by: Mayor's Office**  
**Department: Mayor's Office**  
**Extension: 2277**  
**Recommended Funding Source: District 9 (\$400.00) -District 8 (\$1,500.00), and District 2 (\$300.00) Discretionary funds**  
**Amount: \$2,200.00**  
**Action Taken:**  
**Councilor Alexander: \_\_\_\_\_ Moved to Approve.**  
**Councilor O'Quinn: \_\_\_\_\_ Seconded.**  
**Item Recommended to the City Council Consent Agenda.**
- 5) A Resolution pursuant to §11-40-1, §11-47-19, *et seq.* and §11-47-137 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Hansen Landscape Architecture in an amount not to exceed \$1,500.00 to provide the following goods and services for the City: The Provider will provide landscape architectural design services for a community garden in District 1 (at the East Pinson Valley Recreational Center, 3000 Jefferson State Parkway, Birmingham AL 35215). Said funds to come from District 1 Discretionary Funds.  
**Submitted by: Mayor's Office**  
**Department: Mayor's Office**  
**Extension: 2277**

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**Recommended Funding Source: District 1 Discretionary Funds**

**Amount: \$1,500.00**

**Action Taken:**

**Councilor Alexander: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 6) A Resolution pursuant to §11-40-1, §11-40-130, *et seq.*, §22-3-11 and §38-2-9 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Birmingham Black Nurses Association, Inc. in an amount not to exceed \$5,000.00 to provide the following goods and services for the City: The Birmingham Black Nurses will teach Hands Only CPR to residents in need within District 1. Said funds to come from District 1 Discretionary Funds.

**Submitted by: Mayor's Office**

**Department: Mayor's Office**

**Extension: 2277**

**Recommended Funding Source: District 1 Discretionary Funds 001-000-04210.542.001**

**Amount: \$5,000.00**

**Action Taken:**

**Item Withdrawn**

- 7) A Resolution pursuant to §11-47-19, Code of Alabama, 1975 authorizing the Mayor to expend funds in an amount not to exceed \$400.00 for a new picnic table for the Norwood Park Pavilion for Norwood NA. Said funds to come from the Norwood Neighborhood Association Funds.

**Submitted by: Mayor's Office**

**Department: Mayor's Office**

**Extension: 2277**

**Recommended Funding Source: Norwood Neighborhood Association Funds**

**Amount: \$400.00**

**Action Taken:**

**Councilor Alexander: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 8) A Resolution pursuant to §11-47-19, Code of Alabama, 1975 authorizing the Mayor to expend funds in an amount not to exceed \$500.00 for goods and services to support the Red Ribbon Celebration scheduled for Saturday, October 19, 2019. Said funds to come from the Smithfield Estates Neighborhood Association Funds.

**Submitted by: Mayor's Office**

**Department: Mayor's Office**

**Extension: 2277**

**Recommended Funding Source: Smithfield Estates Neighborhood Association Funds**

**Amount: \$500.00**

**Action Taken:**

**Councilor Alexander: \_\_\_\_\_ Moved to Approve.**

**Councilor O'Quinn: \_\_\_\_\_ Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 9) A Resolution pursuant to §11-40-1, §11-43-55, and §41-16-51(a)(15), Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Pileum Corporation in an amount not to exceed \$157,440.00 to provide assorted Body Camera equipment and In-Car Video equipment with installation, training, configuration, warranties, technical support and unlimited video storage. The term of the Agreement shall be Three (3) years from the date of final execution of the Agreement.

**Submitted by: Mayor's Office**

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**Department: Mayor's Office**

**Extension: 2277**

**Recommended Funding Source: Project 102\_000.600-007 - Capital Outlay Automotive Project EM102CP 004006\_001**

**Amount: \$157,444.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 10) A Resolution pursuant to §11-40-1, §11-47-130, *et seq.*, §22-3-11 and §38-2-9 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Birmingham Black Nurses Association, Inc. in an amount not to exceed \$5,000.00 to provide the following goods and services for the City: The Birmingham Black Nurses will teach Hands Only CPR to residents in need within District 1 and District 7. Said funds to come from District 1 Discretionary Funds (\$5,000.00) and District 7 Discretionary Funds (\$1,000.00).

**Submitted by: Mayor's Office**

**Department: Mayor's Office**

**Extension: 2277**

**Recommended Funding Source: District 1 Discretionary Funds 001-000-04210.542.001 (\$5,000.00) and District 7 Discretionary Funds: 001-000-04270.542.001 (\$1,000.00)**

**Amount: \$6,000.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 11) An Ordinance to amend the Grants Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$63,432.00 to Police, High Intensity Drug Trafficking Area (HIDTA) grant per award received.

**Submitted by: Lester Smith, Chief Financial Officer**

**Department: Finance**

**Extension: 2205**

**Recommended Funding Source: Fund 035**

**Amount: \$63,432.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 12) An Ordinance to amend the Neighborhood Allocations Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$15,000.00 to Fountain Heights NA, Capital Projects, \$2,500.00 to South Titusville NA, Capital Projects, \$1,000.00 to East Thomas NA, Capital Projects, \$3,000.00 to Roosevelt City NA, Capital Projects, and \$5,000.00 to Pine Knoll Vista NA, Capital Projects, per donations received from the Jefferson County Community Service Fund.

**Submitted by: Lester Smith, Chief Financial Officer**

**Department: Finance**

**Extension: 2205**

**Recommended Funding Source: Fund 031**

**Amount: \$26,500.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Agenda.**

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- 13) An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$1,600.00 to from Non Departmental, District #7 Discretionary Projects and appropriate \$1,600.00 to Non Departmental, Transfer to Fund 031 Neighborhood Allocations. An Ordinance to amend the Neighborhood Allocations Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$1,600.00 to Oxmoor NA for an Alexis Audio System.
- NOTE: This item is scheduled to appear on the August 27, 2019 Council Agenda.**
- Submitted by:** Lester Smith, Chief Financial Officer  
**Department:** Finance  
**Extension:** 2205  
**Recommended Funding Source:** Fund 001 and 031  
**Amount:** \$1,600.00  
**Action Taken:**  
Councilor Alexander: Moved to Approve.  
Councilor O’Quinn: Seconded.  
Item Recommended to the City Council Consent Agenda.
- 14) An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$10,000.00 to PEP, 6th Avenue South Drainage Improvement Phase 1. Funding Source is bid bond check due to bid awardee deciding to withdraw their proposal.
- Submitted by:** Lester Smith, Chief Financial Officer  
**Department:** Finance  
**Extension:** 2205  
**Recommended Funding Source:** Fund 102  
**Amount:** \$10,000.00  
**Action Taken:**  
Councilor O’Quinn: Moved to Approve.  
Councilor Alexander: Seconded.  
Item Recommended to the City Council Agenda.
- 15) A grant agreement with the Alabama Historical Commission for the purpose of hiring a professional historic preservation consultant to conduct an historical and architectural survey and to complete a National Register of Historic Places nomination for the Norwood neighborhood.
- Submitted by:** Karla Calvert, Urban Design Administrator  
**Department:** Department of Planning, Engineering & Permits  
**Extension:** 2719  
**Recommended Funding Source:** Grant from the Alabama Historical Commission  
**Amount:** \$10,000 (Alabama Historical Commission Grant)  
**Action Taken:**  
Councilor Alexander: Moved to Approve.  
Councilor O’Quinn: Seconded.  
Item Recommended to the City Council Consent Agenda.
- 16) A Loan Agreement with Gatos and Beans, LLC and Kelli D. Steward in her individual capacity (“the Borrowers”), under which the Borrowers have applied to the City for a Community Development Block Grant (CDBG) Small Business Loan, and such Loan has been authorized in the principal amount of \$35,000.00 payable per annum at an interest rate of five percent (5%) for a term of five (5) years. The Borrowers have leased commercial property located at 4348 3<sup>rd</sup> Court South, Birmingham, Alabama 35222 to operate as a coffee shop and cat adoption center, and the proceeds of the Loan shall be utilized to complete the sources of funding necessary to purchase fixtures, machinery, inventory and equipment to establish the business.
- Submitted by:** Adrienne Stitt  
**Department:** Community Development  
**Extension:** 2434

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**Recommended Funding Source: Funds Available for CDBG Small Business Revolving Loan Program Funds**

**Amount: \$35,000.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 17) A Contract for Sale of Real Estate between the City of Birmingham and Alabama Power Company, under which Alabama Power Company will purchase certain real estate situated in the Daniel Payne Industrial Park, in Birmingham, containing approximately 13.04 +/- acres, for a purchase price of \$37,400.00 per acre, and an estimated total purchase price of \$487,696.00.

**Submitted by: Janice Douthard**

**Department: IEO**

**Extension: 2273**

**Recommended Funding Source: N/A**

**Amount: \$487,696.00**

**Action Taken:**

**Councilor O'Quinn: Moved to Approve.**

**Councilor Alexander: Seconded.**

**Item Recommended to the City Council Agenda.**

- 18) A Contract for Sale of Real Estate between the City of Birmingham and Cedar Real Estate Group IV, LLC, under which Cedar Real Estate will purchase certain real estate situated in the Daniel Payne Industrial Park, in Birmingham, containing approximately 9.55 +/- acres, for a purchase price of \$40,000.00 per acre, and an estimated total purchase price of \$382,000.00.

**Submitted by: Janice Douthard**

**Department: IEO**

**Extension: 2273**

**Recommended Funding Source: N/A**

**Amount: \$382,000.00**

**Action Taken:**

**Councilor O'Quinn: Moved to Approve.**

**Councilor Alexander: Seconded.**

**Item Recommended to the City Council Agenda.**

- 19) A request to appoint David A. Russell, Jr. d/b/a Synergy Consulting Group, LLC as a consultant to the District # 9 Office for an amount not to exceed \$47,000.00 (forty seven thousand dollars 00/100).

**Submitted by: Jeffery McDaniels**

**Department: City Council (10)**

**Extension: 2035**

**Recommended Funding Source: 001\_000\_04290.542.001/ 001\_010\_04290\_04292.527-014**

**Amount: \$ 47,000.00 (not to exceed)**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 20) A Resolution by the Council of the City of Birmingham, Alabama that the Mayor be and hereby is authorized to execute and submit all documents as are appropriate and necessary for the City to apply for and if awarded enter into an Agreement with The United States Conference of Mayors (USCM), in partnership with the American Beverage Foundation for a Healthy America (ABFHA), as a grant recipient will be award an amount not to exceed \$150,000.00, wherein the City shall use the grant funds to implement an initiative to support both new and

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existing projects that address childhood obesity in Birmingham and seek to connect with innovative, cost-effective strategies to successfully reduce and/or significantly impact childhood obesity, for a term ending 2022, and no funds are due from the City.

**Department: Mayor's Office**

**Extension: 8266**

**Recommended: Grants Division**

**Funding Source: Fund 035 Grants**

**Amount: \$.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 21) A request seeking an ordinance to transfer funds in the amount of \$3,500.00 from Councilor Darrell O'Quinn's discretionary account# 001-000-04250.542-001 to the following neighborhood association non capital accounts: \$500.00 to Brown Springs; \$500 College Hills; \$500 Druid Hills; \$500 East Avondale; \$500 Fountain Heights; \$500 Gate City; and \$500 Southside for expenditures associated with their annual neighborhood fun days, Thanksgiving and/or Christmas events.

**From G/L Account 001\_000\_04250.542-001**

**Submitted by: Jeffery McDaniels**

**Requested by: City Council**

**Department: City Council (10)**

**Extension: 2035**

**Recommended Funding Source: 001\_000\_04250.542-001**

**Amount: \$ 3,500.00**

**Action Taken:**

**Councilor Alexander: Moved to Approve.**

**Councilor O'Quinn: Seconded.**

**Item Recommended to the City Council Consent Agenda.**

- 22) **NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Birmingham that the Mayor be and hereby is authorized to execute, for and as the act of said City, a Second Amendment to the Professional Services Agreement with Jefferson County Committee for Economic Opportunity (JCCEO), under which JCCEO shall provide additional services assisting the City with organizing, management and supervising the youth employment programs by hiring not more than fifty (50) additional youths through the Jobs Program and Executive Internship Program, and the City will pay JCCEO an additional amount not to exceed \$2,500 per intern for a nine week term for an amount not to exceed Forty Three Thousand and Five Hundred and 00/100 Dollars (\$43,500.00); for a total compensation to JCCEO in an amount not to exceed Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) each year of the Agreement, subject to an annual appropriation in the City's corresponding fiscal year's budget, for a term of three years ending June 30, 2020.

**Department: City Council Office**

**Extension: 2294**

**Recommended**

**Funding Source: 001\_010\_04200.527-014 - Professional Fees Consulting**

**Amount: \$43,500.00**

**Action Taken:**

**Councilor O'Quinn: Moved to Approve.**

**Councilor Alexander: Seconded.**

**Item Recommended to the City Council Agenda.**

JOINT BUDGET & FINANCE AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING  
Monday, August 26, 2019  
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Conference Rooms D & E

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- 23) **Adjournment**  
**Action Taken:**  
**Councilor O'Quinn: \_\_\_\_\_ Moved to Adjourn.**  
**Councilor Alexander: \_\_\_\_\_ Seconded.**  
**Meeting Adjourned.**