

JOINT BUDGET & FINANCE AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING
Monday, April 27, 2020
3:30 p.m.
Council Chambers

MINUTES

Council President Abbott, Committee Chair
Councilor Alexander & Councilor Smitherman, Committee Members

Councilor(s) Present: Abbott, Alexander, Hilliard, Hoyt, Smitherman

- 1) **Call to Order**
Councilor Abbott called the meeting to order.
- 2) **Approval of the Minutes**
Action Taken:
Councilor Smitherman: Moved to Approve.
Councilor Alexander: Seconded.
- 3) **Consideration of the Consent Agenda**
Items# 4,5,6,9,10,12,13,18,19,20,21,22,23,24,25,26,27,28,29,30
Action Taken:
Councilor Alexander: Moved to Approve.
Councilor Abbott: Seconded.
Items Recommended to the City Council Consent Agenda.
- 4) A request seeking a budget ordinance to transfer funds in the amount of \$20,00.00 (twenty PIC account #031_205_04210.542-001.
Submitted by: Jeffery McDaniels
Department: City Council (10)
Extension: 2035
Recommended Funding Source: Councilor Woods G/L Account # 031_205_04210.542-001
Amount: \$ 20,000.00
Action Taken:
Councilor Alexander: Moved to Approve.
Councilor Abbott: Seconded.
Item Recommended to the City Council Consent Agenda.
- 5) A request seeking a budget ordinance to transfer funds in the amount totaling \$46,200 (forty six thousand two hundred dollars no/cents) from the following G/L accounts: account # 001_010_04280_04281.534-030 (G & A Instruction & Training), (**\$5,000.00**); 001_010_04280_04281.534-075 (G & A Travel Expenses), (**\$11,200.00**), and 001_010_04280_04282.527-014 (Professional Fees/Consulting Fees) (**\$30,000.00**) to Councilor Hoyt's District # 8 PIC account # 031_205_04280.542-001 .
Submitted by: Jeffery McDaniels
Department: City Council (10)
Extension: 2035
Recommended Funding Source: Councilor Hoyt G/L Account # 031_205_04280.542-001
Amount: \$ 46,200.00
Action Taken:
Councilor Alexander: Moved to Approve.
Councilor Abbott: Seconded.
Item Recommended to the City Council Consent Agenda.

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- 6) A request seeking a budget ordinance to transfer funds in the amount totaling \$16,489.63 (sixteen thousand four hundred eighty nine dollars 68/100) from the following G/L accounts: account # small equipment/001_010_04250_04251.524-040 (**\$300.00**), instruction/training/001_010_04240_04241.534-030 (**\$4,286.00**), and travel expenses/001_010_04240_04241.534-075 (**\$11,903.68**) to Councilor O'Quinn's District # 5 PIC account #031_205_04250.542-001 .

Submitted by: Jeffery McDaniels

Department: City Council (10)

Extension: 2035

Recommended Funding Source: Councilor O'Quinn G/L Account # 031_205_04250.542-001

Amount: \$16,489.68

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Abbott: Seconded.

Item Recommended to the City Council Consent Agenda.

- 7) **NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Birmingham that the Mayor be and hereby is authorized to execute, for and as the act of said City, any and all documents necessary for the City to make application, receive and expend discretionary grant funding from the U.S. Department of Transportation (DOT), through the Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grants program, under which the City shall replace, repair and overhaul the 21st Street/Rainbow Viaduct that connects downtown Birmingham's Southside along Richard Arrington Jr. Boulevard formerly 21st Street. The total cost of the design and delivery of the 21st Street/Rainbow Viaduct Replacement Project is \$21,482,670, and the City's commitment is \$4,296,534 from the general fund as a 20% match for the federal funds.

Submitted by: Kelvin Datcher

Department: Mayor's Office Government Affairs

Extension: 8093

Funding Source: 007_000.536-040 Tax Increment Financing Fund, Grant Match

Amount: \$4,296,534

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Abbott: Seconded.

Item Recommended to the City Council Agenda.

- 8) A Resolution authorizing the Mayor to submit an application and execute all documents necessary to accept and expend funds from the United States Department of Justice FY 2020 Innovations in Reentry Initiative: Building System Capacity & Testing Strategies to Reduce Recidivism Grant (Grant), in the amount of up to One Million and No/100 Dollars (\$1,000,000.00) over a four year period, for use by the Mayor's Office of Peace and Policy, for assessing the City's reentry system, identifying strengths and gaps, and then building capacity for either improving reentry systems generally or improving service delivery by implementing or expanding a reentry program, and no matching funds are due from the City.

Submitted by: Mayor's Office

Department: Mayor's Office

Extension: 2277

Recommended Funding Source: Grant

Amount: \$0.00

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Smitherman: Seconded.

Item Recommended to the City Council Agenda.

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- 9) A Resolution pursuant to §11-40-1 and §38-2-9 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Youth Towers, Inc. in an amount not to exceed \$1,000.00 to provide the following goods and services for the City: The Provider will provide youth support services that include transportation for social services needs to services within the City of Birmingham and homeless prevention. Said funds to come from the West End Manor Neighborhood Association funds.
Submitted by: Mayor's Office
Department: Mayor's Office
Extension: 2277
Recommended Funding Source: West End Manor Neighborhood Association
Amount: \$1,000.00
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Abbott: _____ Seconded.
Item Recommended to the City Council Consent Agenda.
- 10) A Redevelopment Agreement between the City of Birmingham and 5th Avenue Holdings, LLC, in substantially the form attached, under which the City will convey certain property located at 145 and 149 5th Avenue SW, Birmingham, on which is situated a vacant dilapidated multi-family residential housing unit, for \$1.00, in connection with the renovation and redevelopment of the property to provide quality affordable housing for the citizens of the Titusville Community.
Submitted by: Chris Hatcher
Department: Community Development
Extension: 2723
Amount: \$1.00
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Abbott: _____ Seconded.
Item Recommended to the City Council Consent Agenda.
- 11) A Resolution authorizing the Mayor to apply, accept and expend grant funds on behalf of the City of Birmingham in the amount of \$700,000.00, with the United States Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) as authorized by the *U.S. Code of Federal Regulations* (CFR) to address illegal firearms-related crime and forensics through the establishment of Crime Gun Intelligence Centers (CGIC) under the FY2020 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative, a project supported by and more thoroughly described in Grant Solicitation Number BJA-2020-17017, for a term of thirty-six (36) months and authorizing the Mayor to take any and all actions and execute such other documents as are appropriate and necessary in accordance with the terms of the Grant.
Submitted by: TaShauna Goldsby / Terrie Burrell
Department: Grants Division/Finance
Extension: 8266
Recommended Funding Source: Grant
Amount: \$700,000.00
Action Taken:
Councilor Smitherman: _____ Moved to Approve.
Councilor Alexander: _____ Seconded.
Item Recommended to the City Council Agenda.
- 12) A Resolution authorizing the Mayor to accept an unconditional donation to the City of Birmingham from **The Home Depot**, a Delaware corporation. The Home Depot offered to donate Five (5) 3M Performance Respirators Item # 62023H1, Ten (10) 3M Performance Cartridges Item # 6001P1 and Three (3) Ryobi 18 Volt foggers Item # P2850 for use by the Birmingham Fire and Rescue Service in response to the COVID-19 pandemic. The quality of the items has been verified as usable by City personnel for this purpose.

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The City will accept the donation which shall be placed in the City's supply inventory and used as needed at Police and Fire Stations of the City of Birmingham to promote the health and welfare of City employees. The Mayor is authorized to accept the assistance of The Home Depot to help facilitate the acceptance of the equipment to the City of Birmingham.

Submitted by: Cory D. Moon, Fire Chief

Department: Birmingham Fire & Rescue

Extension: 933-4160

Recommended Funding Source: (Donation)

Amount: \$0.00

Action Taken:

Councilor Alexander: _____ Moved to Approve.

Councilor Abbott: _____ Seconded.

Item Recommended to the City Council Consent Agenda.

- 13) A Resolution authorizing the Mayor to accept an unconditional donation to the City of Birmingham from **Ryan Shines Foundation, Inc.**, an Alabama non-profit corporation **dba as the Ryan Shines Burn Foundation**. The Ryan Shines Burn Foundation has offered to donate Five Hundred (500) disposable masks to the City for use by the Birmingham Fire and Rescue Service in response to the COVID-19 pandemic. The quality of the masks has been verified as usable by City personnel for this purpose. The City will accept the donation which shall be placed in the City's medical supply inventory and used as needed at Police and Fire Stations of the City of Birmingham to promote the health and welfare of City employees. The Mayor is authorized to accept the assistance of the Ryan Shines Burn Foundation to help facilitate the acceptance of the equipment to the City of Birmingham.

Submitted by: Cory D. Moon, Fire Chief

Department: Birmingham Fire & Rescue

Extension: 933-4160

Recommended Funding Source: (Donation)

Amount: \$0.00

Action Taken:

Councilor Alexander: _____ Moved to Approve.

Councilor Abbott: _____ Seconded.

Item Recommended to the City Council Consent Agenda.

- 14) A Contract for Sale of Real Estate between the City of Birmingham and **Titusville Development Corporation, Inc.**, under which Titusville Development Corporation, Inc. will purchase certain surplus real estate located at 423 Theta Avenue South, 35205, in Birmingham, for a purchase price of \$2,700.00.

Submitted by: Christopher Hatcher

Department: Community Development

Extension: 2723

Amount: \$2,700.00

Action Taken:

Councilor Smitherman: _____ Moved to Approve.

Councilor Alexander: _____ Seconded.

Item Recommended to the City Council Agenda.

- 15) Approval of Credit Agreement with BBVA USA, as lender, under which BBVA will loan up to \$3.3 million to the City under a loan arrangement, for a term of up to three years at an interest rate equal to LIBOR plus 0.52% per annum, with the loan proceeds to be used as funding for the Police Crime Center, IMS (mainframe), and Public Works – Code Enforcement.

Submitted by: Lester Smith

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Department: Finance
Extension: 8060
Amount: Up to \$3,300,000
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Smitherman: _____ Seconded.
Item Recommended to the City Council Agenda.

- 16) An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2020, by transferring \$28,510.20 from Street Resurfacing, \$9,189.57 from Cotton Avenue Realignment, \$300.00 from 12th Street Rickwood, \$11,132.59 from Street/Sidewalk Improvements and appropriating \$49,132.36 to Pavement Rehabilitation and ADA Upgrades.

NOTE: This item is scheduled to appear on the April 28, 2020 Council Agenda.

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance
Extension: 8060
Recommended Funding Source: 129, 131,135

Action Taken:
Councilor Smitherman: _____ Moved to Approve.
Councilor Alexander: _____ Seconded.
Item Recommended to the City Council Agenda.

- 17) Resolutions authorizing the Mayor to execute amendments to a Grant Agreement with Jefferson County and the U.S. Department of Commerce Economic Development Administration (EDA) concerning the EDA Revolving Loan Fund (EDA RLF) grant program as necessary to terminate the City of Birmingham's participation in the EDA RFL Grant and allow the City to withdraw as grantee under the Grant Agreement and, in connection with such amendment, to execute such documents and take such actions as are necessary to close out the EDA RLF program with respect to the City, to provide for the assignment by the EDA RLF to the City of a non-performing loan expected to be valued at \$38,102.33, to request the return of the City's remaining share of the EDA RLF funds in the expected amount of \$793,110.05, and to provide for the City's repayment to EDA of the Federal share of the EDA RLF in the amount of \$325,409.79, and further authorizing the Director of Finance to make repayment to EDA of the Federal share of the EDA RLF on reduction through the issuance of a check in the amount of \$325,409.79, payable to the U.S. Department of Treasury.

Submitted by: Josh Carpenter/Tene Dolphin

Department: IEO
Extension: 2799
Amount: Receipt of est. \$793,110.05 and payment of \$325,409.79 to the U.S. Department of Treasury

Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Smitherman: _____ Seconded.
Item Recommended to the City Council Agenda.

- 18) A request seeking a budget ordinance to transfer funds in the amount totaling \$158,250.00 (one hundred fifty eight thousand two hundred fifty dollars no/cents) from the following G/L accounts: account # 001_000_04230.542-001 (Council Discretionary Projects), (**\$98,750.00**); 001_010_04230_04231.534-030 (G & A Instruction & Training), (**\$6,000.00**); 001_010_04230_04231.534-075 (G & A Travel Expenses), (**\$13,000.00**), and 001_010_04230_04232.527-014 (Professional Fees/Consulting Fees) (**\$40,500.00**) to Councilor Abbott's District # 3 PIC account # 031_205_04230.542-001 .

Submitted by: Jeffery McDaniels
Department: City Council (10)
Extension: 2035

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**Recommended Funding Source: Councilor Abbott G/L Account # 031_205_04230.542-001
Amount: \$158,250 .00**

Action Taken:

Councilor Alexander: _____ Moved to Approve.

Councilor Abbott: _____ Seconded.

Item Recommended to the City Council Consent Agenda.

- 19) An Ordinance to amend the Grants Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$59,356.88 to Municipal Court, ADECA Violence Against Women Grant.

NOTE: This item is scheduled to appear on the April 28, 2020 Council Agenda.

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Extension: 8060

Recommended Funding Source: Fund 035

Amount: \$0.00

Action Taken:

Councilor Alexander: _____ Moved to Approve.

Councilor Abbott: _____ Seconded.

Item Recommended to the City Council Consent Agenda.

- 20) An Ordinance to amend the Municipal Court Judicial Admin Fund for the fiscal year ending June 30, 2020, by transferring \$19,785.63 from Municipal Court, Grant Match and appropriate \$19,785.63 to Transfer to Fund 036 Grant Match. An Ordinance to amend the Grant Match Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$19,785.63 to Municipal Court, ADECA Violence Against Women Grant Match.

NOTE: This item is scheduled to appear on the April 28, 2020 Council Agenda.

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Extension: 8060

Recommended Funding Source: Fund 036

Amount: \$19,785.63

Action Taken:

Councilor Alexander: _____ Moved to Approve.

Councilor Abbott: _____ Seconded.

Item Recommended to the City Council Consent Agenda.

- 21) An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$348,062.92 to Non Departmental, Lodging Tax Expense. Funding Source is the Lodging Tax Revenue.

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Extension: 8060

Recommended Funding Source: 001 General Fund

Amount: \$348,062.92

Action Taken:

Councilor Alexander: _____ Moved to Approve.

Councilor Abbott: _____ Seconded.

Item Recommended to the City Council Consent Agenda.

- 22) An Ordinance to amend the Neighborhood Allocations Fund Budget for the fiscal year ending June 30, 2020, by transferring \$1,600.00 from Oxmoor Valley NA, Capital Projects and appropriate \$1,600.00 to Parks and Recreation, Oxmoor Recreation Center, Non Capital Equipment to purchase a sound system

NOTE: This item is scheduled to appear on the April 28, 2020 Council Agenda.

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Submitted by: Lester Smith, Chief Financial Officer
Department: Finance
Extension: 8060
Recommended Funding Source: 031 Neighborhood Allocations
Amount: \$1,600.00
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Abbott: _____ Seconded.
Item Recommended to the City Council Consent Agenda.

- 23) Blue Cross and Blue Shield of Alabama – Group 65215 (Actives) and 75861 (Retirees):
Medical administrative services contract extension: July 1, 2020 through December 31, 2020.
Current administrative charge of \$26.50 per contract per month (PCPM) will be extended for six (6) months.
These items are also scheduled to appear on the City Council agenda Tuesday, April 28, 2020.

Submitted by: Jill M. Madajczyk, Chief HR Officer
Department: Human Resources
Extension: 2306
Recommended Funding Source: G/L Account: 401_000.535-908
Amount: \$ N/A
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Abbott: _____ Seconded.
Item Recommended to the City Council Consent Agenda.

- 24) Boston Mutual Life Insurance Company: Group Term Life/AD&D; Voluntary Whole Life and AD&D Contract extension for a six-month period: July 1, 2020 through December 31, 2020. Current rates will be extended for six (6) months.
These items are also scheduled to appear on the City Council agenda Tuesday, April 28, 2020.

Submitted by: Jill M. Madajczyk, Chief HR Officer
Department: Human Resources
Extension: 2306
Recommended Funding Source: G/L Account: 401_000.535-908
Amount: \$ N/A
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Abbott: _____ Seconded.
Item Recommended to the City Council Consent Agenda.

- 25) Behavioral Health Systems, Inc. (BHS):
Mental health/substance abuse and employee assistance program (EAP) contract extension for a six-month period: July 1, 2020 through December 31, 2020.
Current pricing will be extended for six months.

These items are also scheduled to appear on the City Council agenda Tuesday, April 28, 2020.
Submitted by: Jill M. Madajczyk, Chief HR Officer
Department: Human Resources
Extension: 2306
Recommended Funding Source: G/L Account: 001_042_02300.527-046
Amount: \$ N/A
Action Taken:
Councilor Alexander: _____ Moved to Approve.
Councilor Abbott: _____ Seconded.
Item Recommended to the City Council Consent Agenda.

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- 26) Metropolitan Life Insurance Company (MetLife):
 Vision insurance extension for a six-month period: July 1, 2020 through December 31, 2020.

| | | | |
|---|---------|---------|-------|
| Vision <i>Rates are guaranteed through 12/31/2020</i> <i>Rates are net of commissions</i> | | | |
| <input type="checkbox"/> Employee only | \$4.58 | \$4.58 | 0.00% |
| <input type="checkbox"/> Employee + One | \$9.21 | \$9.21 | 0.00% |
| <input type="checkbox"/> Employee + Family | \$14.82 | \$14.82 | 0.00% |

These items are also scheduled to appear on the City Council agenda Tuesday, April 28, 2020.

Submitted by: Jill M. Madajczyk, Chief HR Officer

Department: Human Resources

Extension: 2306

Recommended Funding Source: G/L Account: 001.215-055

Amount: \$ N/A

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Abbott: Seconded.

Item Recommended to the City Council Consent Agenda.

- 27) Express Scripts, Inc. - Pharmacy Benefit Manager (PBM)
 Pharmacy benefit management services contract extension for a six-month period:
 July 1, 2020 through December 31, 2020.
 Current pricing will be extended for six months.

These items are also scheduled to appear on the City Council agenda Tuesday, April 28, 2020.

Submitted by: Jill M. Madajczyk, Chief HR Officer

Department: Human Resources

Extension: 2306

Recommended Funding Source: G/L Account: 401_000_535-005

Amount: \$ N/A

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Abbott: Seconded.

Item Recommended to the City Council Consent Agenda.

- 28) Metropolitan Life Insurance Company (MetLife):
 Dental insurance extension for a six-month period: July 1, 2020 through December 31, 2020.

| Coverage | Current Rate | Renewal Rate | Change in Rate |
|--|--------------|--------------|----------------|
| Dental - <i>Rates guaranteed through 12/31/2020</i> <i>Rates are net of commissions</i> | | | |
| Low Plan | | | |
| <input type="checkbox"/> Employee only | \$11.80 | \$11.80 | 0.00% |
| <input type="checkbox"/> Employee + One | \$22.70 | \$22.70 | 0.00% |
| <input type="checkbox"/> Employee + Family | \$35.41 | \$35.41 | 0.00% |
| High Plan | | | |
| <input type="checkbox"/> Employee only | \$19.97 | \$19.97 | 0.00% |
| <input type="checkbox"/> Employee + One | \$45.41 | \$45.41 | 0.00% |
| <input type="checkbox"/> Employee + Family | \$71.73 | \$71.73 | 0.00% |

These items are also scheduled to appear on the City Council agenda Tuesday, April 28, 2020.

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Submitted by: Jill M. Madajczyk, Chief HR Officer
Department: Human Resources
Extension: 2306
Recommended Funding Source: G/L Account: 001.263-021
Amount: \$ N/A
Action Taken:
Councilor Alexander: _____ **Moved to Approve.**
Councilor Abbott: _____ **Seconded.**
Item Recommended to the City Council Consent Agenda.

- 29) An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2020, by transferring \$60,000.00 from Public Works, R&M Infrastructure Landfill Operations and appropriating \$60,000.00 to Non Departmental, Transfer to Fund 102 Capital Improvement. An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2020, by appropriating \$60,000.00 to Eastern Area Landfill Unit #2.

NOTE: This item is scheduled to appear on the April 28, 2020 Council Agenda.

Submitted by: Lester Smith, Chief Financial Officer
Department: Finance
Extension: 8060
Recommended Funding Source: 001 and 102
Amount: \$60,000
Action Taken:
Councilor Alexander: _____ **Moved to Approve.**
Councilor Abbott: _____ **Seconded.**
Item Recommended to the City Council Consent Agenda.

- 30) A Resolution pursuant to §11-40-1, §11-47-130, *et seq.*, §22-3-11 and §38-2-9 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with Birmingham Aids Outreach, Inc. in an amount not to exceed \$5,000.00 to provide the following goods and services for the City: Birmingham Aids Outreach, Inc. will provide transportation, medication assistance, clothes and household items, personal hygiene supplies, case management and targeted outreach and prevention to residents within the Birmingham area who are affected and infected by HIV/AIDS. They will also provide free and confidential resources as well as counseling to residents within the Birmingham area through specific programs and other activities from May 1st through June 30, 2020. Said funds to come from District 2 Discretionary Funds.

Submitted by: Mayor's Office
Department: Mayor's Office
Extension: 2277
Recommended Funding Source: District 2 Discretionary Funds
Amount: \$5,000.00
Action Taken:
Councilor Alexander: _____ **Moved to Approve.**
Councilor Abbott: _____ **Seconded.**
Item Recommended to the City Council Consent Agenda.

- 31) **New Business**
None

- 32) **Adjournment**
Meeting Adjourned.