



COMMITTEE REPORT



JOINT BUDGET & FINANCE AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING
Monday, June 28, 2021 | 3:30 p.m.
VIRTUAL

MINUTES

COUNCILOR VALERIE ABBOTT, COMMITTEE CHAIR
Council President Pro Tem Alexander & Councilor Smitherman, Committee Members

Event address for attendees:

<https://birmingham.webex.com/birmingham/onstage/g.php?MTID=ef58669202c85f532b11bfef472b8251b>

Global call-in numbers

1-415-655-0002

Access code: 146 232 3146

<https://www.facebook.com/citycouncilbham>

Councilor(s) Present: Abbott, Alexander, Smitherman

- 1) **Call to Order**
Councilor Abbott called the meeting to order.
- 2) **Approval of the Minutes**
Action Taken:
Councilor Smitherman: Moved to Approve.
Councilor Alexander: Seconded.
Minutes Approved as Recorded.
- 3) **Consideration of the Consent Agenda**
Items #5, 6, 7, 8,9,11,13,14, 15,16,18,20,22,23,24,25
Action Taken:
Councilor Smitherman: Moved to Approve.
Councilor Alexander: Seconded.
Items Recommended to the City Council Consent Agenda.
- 4) An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2021, by appropriating \$17,470,458.21 to Capital Outlay, Capitalized Leases per Master Lease Agreement.
REQUESTED BY: Finance Department
Submitted by: Lester Smith, Chief Financial Officer
Department: Finance
Extension: 2206
Recommended Funding Source: Fund 158
Amount: \$17,470,458.21
Action Taken:
Councilor Alexander: Moved to Approve.
Councilor Smitherman: Seconded.
Item Recommended to the City Council Agenda.
- 5) An Ordinance to amend the Grant Fund Budget for the fiscal year ending June 30, 2021, by appropriating \$489,584.00 to Community Safe Room: South Sherman Heights Park per additional award received; amend the Capital Budget for the fiscal year ending June 30, 2021, by transferring \$163,195.00 from Community Safe

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Rooms and appropriating \$163,195.00 to Transfer to Fund 036 Grant Match; amend the Grant Match Fund for the fiscal year ending June 30, 2021, by appropriating \$163,195.00 to Community Safe Room: South Sherman Heights Park Grant Match.

REQUESTED BY: Edwin Revell, Director of PEP

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Extension: 2206

Recommended Funding Source: Fund 035, 036, 157

Amount: \$652,779.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 6) An Ordinance to amend the Capital Fund Budget for the fiscal year ending June 30, 2021 by transferring \$200,956.69 from Fire Station Roof Repairs, \$1,140.06 from Fire Station #8 Kingston Furniture, \$4,606.13 from Fire, West Fitness Center Carpet Replacement and appropriating \$206,702.88 to Fire Station Improvements.

REQUESTED BY: Edwin Revell, PEP and Denise Bell, Capital Projects

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Extension: 2206

Recommended Funding Source: Fund 035, 036, 157

Amount: \$206,702.88

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 7) An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2021, by transferring \$81,289.19 from Police, Non Capital Outlay-Furniture, \$3,100.00 from Park and Recreation, Non Capital Equipment, \$99,757.16 from Fire, Non Capital Equipment, \$50,563.33 from Finance, Professional Fees-Other, \$729,425.00 from Planning, Engineering & Permits and appropriating \$3,100.00 to Non Departmental, Transfer from Fund Neighborhood Allocation and \$961,034.68 to Non Departmental, Transfer to Fund 102 Capital Improvement; and amend the Neighborhood Allocations Fund Budget for the fiscal year ending June 30, 2021, by appropriating \$3,100.00 to Park and Recreation, PIC Projects; and amend the Capital Budget for the fiscal year ending June 30, 2021, by appropriating \$99,757.16 to Fire, Equipment, \$50,563.33 to Finance, Open Gov Budgeting and \$729,425.00 to PEP, Vehicles.

REQUESTED BY: Finance Department

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Extension: 2206

Recommended Funding Source: Fund 001, 031, 102

Amount: \$964,134.68

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 8) A request seeking a budget ordinance to transfer funds in the amount totaling \$25,083.20 (twenty five thousand eighty three dollars 20/100) from the following G/L accounts: account # 001_000_04260.542-001/Discretionary, **(\$11,540.20)**; #001_010_04260_04261.524-040/Other Small Equipment, **(\$300.00)**; 001_010_04260_04261.527-048/Professional Fees/Printing & Publishing, **(\$2,039.00)**; Instruction/Training/001_010_04260_04261.534-030 **(\$700.00)**;

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and Travel Expenses/001_010_04260_04261.534-075/G & A Travel Expenses **(\$10,504.00)** to Councilor Smitherman's District # 6 PIC account # 031_205_04407.690-001 for housing demolition.

Submitted by: Jeffery McDaniels

Department: City Council (10)

Extension: 2035

Recommended Funding Source: Councilor Smitherman

G/L Account # 031_205_04406.690-001

Amount: \$ 25,083.20

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 9) A Resolution acknowledging that that the bid for copier's and copier support services, as needed, for a period of three (3) years, from Ameritek Document Solutions, in accordance with the Sourcwell Purchasing Cooperative (formally NJPA) Contract No. 083116-KON, for the City of Birmingham, be and the same is hereby accepted and approved, this being the lowest bid submitted meeting specifications.

***THE AMOUNT LISTED BELOW IS STATE BID**

NJPA Contract No. 083116-KON

Submitted by: The City Attorney

Department: City Attorney's Office

Extension: 2369

Recommended Funding Source: G/L Account 531-002

Amount: Exhibit A: Will determine cost of equipment based on choice and needs.

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 10) A Resolution acknowledging that the bid for full color print shop production machines and related maintenance and service, as needed at an approximate annual cost of \$59,496.00 for a period of three (3) years, from ABS Business Systems of Birmingham, LLC, in accordance with Omni Partners, LLC (formerly US Communities) Contract No. 4400003732, for the City of Birmingham Print Shop, be and the same is hereby accepted and approved, this being the lowest bid submitted meeting specifications.

Omni Partners Contract No. 4400003732

Submitted by: The City Attorney

Department: City Attorney's Office

Recommended Funding Source: G/L Account 001_019_00090_00092.531-002

Amount: \$59,496.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Agenda.

- 11) A Resolution authorizing the Mayor to execute a (1) year Vendor Agreement to purchase Dell Computers, Storage products and other related products and services from ConvergeOne Inc. for use by the Birmingham Fire and Rescue Service. The City is authorized to expend an amount not to exceed Three Hundred Ninety-eight Thousand, Three Hundred Fifty-three and 95/100 Dollars (\$398,353.95).

Funding Source: 001_022_00002698, Capital Equipment

and Financing with Dell Financial Services

Submitted by: Mayor's Office

Department: Mayor's Office

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Extension: 2277
Recommended Funding Source: 001_022_00002698, Capital Equipment and Financing with Dell Financial Services
Amount: \$398,353.95
Action Taken:
Councilor Smitherman: Moved to Approve.
Councilor Alexander: Seconded.
Item Recommended to the City Council Consent Agenda.

- 12) **BE IT RESOLVED** by the Council of the City of Birmingham that the Mayor be and hereby is authorized to execute, for and as the act of said City, a Second Amendment to the Agreement with Jefferson County Committee for Economic Opportunity (JCCEO) pursuant to Resolution No. 733-18, under which the City from funds allocated through the American Rescue Act shall pay to JCCEO an additional sum of \$61,898.75 to include taxes, JCCEO shall use said sum for single premium payments to Division of Youth Services Employees in accordance with Ordinance No. 21-60 as approved by the Birmingham City Council on June 1, 2021. The total 2021 fiscal year amount paid to JCCEO by the City shall not exceed the sum of Seven Hundred Thirty-Six Thousand Four Hundred Seventy-Two and 75/100 Dollars (\$736,472.75).

Submitted by: Chaz Mitchell
Department: Mayor's Office
Funding Source: 039_96400_96401.550-005
Amount: \$61,898.75
Action Taken:
Councilor Alexander: Moved to Approve.
Councilor Smitherman: Seconded.
Item Recommended to the City Council Agenda.

- 13) A Resolution authorizing the Mayor to execute a Vendor Agreement for the purchase of Cellebrite forensic software maintenance with Carahsoft Technology Corporation ("Carahsoft") for a period of one (1) year. The City is authorized to expend an amount not to exceed Nine Thousand Three Hundred Fifty and 72/100 Dollars (\$9,350.72).

General Fund Information Mgt Services Systems Development System Support Technology.
Submitted by: Mayor's Office
Department: Mayor's Office
Extension: 2277
Recommended Funding Source: 001_037_01920_01922.526-001 General Fund_Information Mgt Services_Systems Development_System Support Technology
Amount: \$9,350.72
Action Taken:
Councilor Smitherman: Moved to Approve.
Councilor Alexander: Seconded.
Item Recommended to the City Council Consent Agenda.

- 14) A Resolution approving and authorizing the Mayor to execute a Lease Purchase Schedule No. No.810-9009761-003 with **Dell Financial Services, LLC** that is subject to and incorporates the terms and conditions of the Master Lease Agreement dated March 31, 2020, under which the City of Birmingham will lease purchase computer equipment to include servers, storage, desktops, laptops, etc. in a total amount not to exceed Thirty-Six Thousand, Seven Hundred Seventy-One Dollars and 14/100 (\$36,771.14) for a period not to exceed ten (10) years in accordance with Code of Alabama 1975 Section 41-16-57(f).

Submitted by: Patrick McClendon
Department: IMS
Extension: x2812
Recommended Funding Source: Dell Financial Services Master Lease No.595295-59684

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Amount: \$36,771.14

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 15) A Resolution approving and authorizing the Mayor to execute a Lease Purchase Schedule No. No.810-9009761-004; No.810-9009761-006 and No.810-9009761-007 with **Dell Financial Services, LLC** that is subject to and incorporates the terms and conditions of the Master Lease Agreement dated March 31, 2020, under which the City of Birmingham will lease purchase computer equipment to include servers, storage, desktops, laptops, etc. in a total amount not to exceed Three Hundred Ninety-Eight Thousand, Three Hundred Fifty-Three Dollars and 95/100 (\$398,353.95) for a period not to exceed ten (10) years in accordance with Code of Alabama 1975 Section 41-16-57(f).

Submitted by: Patrick McClendon

Department: IMS

Extension: x2812

Recommended Funding Source: Dell Financial Services Master Lease No.595295-59684

Amount: \$398,353.95

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 16) A Resolution authorizing the Mayor to execute a (1) year Vendor Agreement to purchase Dell Computers, Storage products and other related products and services from ConvergeOne Inc. for use by the City of Birmingham Municipal Court. The City is authorized to expend an amount not to exceed Sixty-One Thousand, Nine Hundred Ninety-Seven and 60/100 Dollars (\$61,997.60).

Submitted by: Patrick McClendon

Department: IMS

Recommended Funding Source: Dell Financial Services Master Lease No.595295-59684

Amount: \$61,997.60

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 17) A Resolution authorizing the Mayor to execute a (1) year Vendor Agreement to purchase a web-based, software-as-a-service financial and project management and reporting software to assist the City of Birmingham's Community Development Department to oversee and manage grants in an amount not to exceed Seventy-Seven Thousand Five Hundred Dollars and 00/100 (\$77,500.00)

Submitted by: Chris Hatcher

Department: Community Development

Recommended Funding Source: 081_013_05300_0531.536-001

Amount: \$77,500.00

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Smitherman: Seconded.

Item Recommended to the City Council Agenda.

- 18) A Resolution authorizing the Mayor to execute and deliver an agreement with Andrew P. Campbell d/b/a Campbell Partners, LLC as the consultant for the Birmingham City Council. Your responsibilities under this appointment will be to provide writing, research, legal opinions, around local ordinances and new revenue strategies to include the

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exploration and development of new sports and tourism activities that will support revenue growth within the City of Birmingham. The fee for the governmental affairs, hospitality, and tourism development services shall be an amount up to \$60,000.00 (sixty thousand dollars and 00/100 cents), inclusive of any reimbursable expenses. This work will begin July 1st (2021) and conclude no later than April 30th (2022). Said funds to come from Council Discretionary Funds.

Submitted by: The Office of the City Attorney

Department: City Council

Recommended Funding Source: Council Discretionary Funds

Amount: \$60, 000.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 19) **BE IT RESOLVED** by the Council of the City of Birmingham, Alabama that the Mayor be and hereby is authorized to apply, accept and expend grant funds on behalf of the City of Birmingham, with the Alabama Department of Transportation - Local Roads Safety Initiative (LRSI), under which the grant funds will enable the City to improve a shoulder along Wenonah Road near the Garden Highlands neighborhood, Birmingham Department of Transportation estimates the project will cost approximately \$400,000, with the City to provide a 20% local match (resulting in \$80,000 City and \$320,000 grant funding), and authorize the Mayor to take any and all actions and execute such other documents as are appropriate and necessary in accordance with the terms of the Grant. 19)

Submitted by: James Fowler, Birmingham Department of Transportation, x2622

Terrie Burrell, Grants Division, Finance, x8266

Department: Birmingham Department of Transportation and Finance

Funding Source: COB DOT103CP003048

Amount: \$80,000.00

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Smitherman: Seconded.

Item Recommended to the City Council Agenda.

- 20) A Contract for Sale of Real Estate between the City of Birmingham and **Logan Rodgers, LLC**, under which Logan Rodgers, LLC will purchase certain vacant real estate located at 1226 22nd Street North, in Birmingham, for the assessed value of \$15,000, of which the City shall pay a 5% Commission to the buyer's agent.

Submitted by: Janice Douthard

Department: IEO

Funding Source: Purchase of Real Estate

Amount: \$15,000.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 21) A renewal agreement for excess workers' comp insurance with Midwest Employers' Casualty Company, in the amount of Three Hundred Twenty Thousand, Nine Hundred Ninety-Three Dollars (\$320,993.00), and a buffer layer with The Gray Insurance Company in the amount of Two Hundred Sixty-Nine Thousand, Two Hundred Dollars (\$269,200.00) commencing July 1, 2021 and ending June 30, 2022.

This item will go before City Council for final approval Tuesday, June 29, 2021

Submitted by: Jill M. Madajczyk, Chief HR Officer

Department: Human Resources

Recommended Funding Source: G/L – 401_000.527.046 Professional Fees Medical Workers' Comp

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Total Amount: \$590,193.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Agenda.

- 22) A Resolution pursuant to §11-40-1, §11-47-130, *et seq.*, §22-3-11 and §38-2-9 Codes of Alabama, 1975 authorizing the Mayor to execute and deliver an agreement with **R.E.S.P.E.C.T.** Organization in an amount not to exceed \$5,000.00 to provide the following goods and services for the City: The Provider will provide food, supplies, and personal hygiene items to k12 and college students. Said funds to come from District 6 Discretionary Funds.

Submitted by: Mayor's Office

Department: Mayor's Office

Recommended Funding Source: City Council District Six (6) Discretionary Funds

Amount: \$5,000.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 23) A request seeking a budget ordinance to transfer funds in the amount totaling \$9,000.00 (nine thousand dollars 00/100) from the District # 9 PIC account # 031_205_04290.542-001 to Parks & Recreation, account # 031_205_04400, for roof repairs at the McAlpine Recreational Center.

Submitted by: Jeffery McDaniels

Department: City Council (10)

Recommended Funding Source: Councilor Hilliard's G/L Account # 031_205_04290.542-001

Amount: \$ 9,000.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 24) A request seeking a budget ordinance to transfer funds in the amount totaling \$10,500.00 (ten thousand five hundred dollars 00/100) from the following G/L account: 031_205_04220.542-001 (PIC Funds) to a capital project account for the Eastwood Entrance Wall Replacement project.

Submitted by: Jeffery McDaniels

Department: City Council (10)

Extension: 2035

Recommended Funding Source: Councilor Williams G/L Account # 031_205_04220.542-001

Amount: \$ 10,500.00

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 25) An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2021, by transferring \$3,333,623.51 from Jefferson County Civic Center (BJCC), Debt Service and appropriating \$3,333,623.51 to Non-Departmental, Debt Service Principal/Line of Credit.

REQUESTED BY: Finance Department

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Recommended Funding Source: Fund 001

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Amount: \$3,333,623.51

Action Taken:

Councilor Smitherman: Moved to Approve.

Councilor Alexander: Seconded.

Item Recommended to the City Council Consent Agenda.

- 26) An Ordinance to amend the General Fund Budget for the fiscal year ending June 30, 2021, by transferring \$30,700.00 from Consulting Fees, \$202,415.34 from Professional Fees-Other, \$41,884.66 from R&M Infrastructure Street Lighting and appropriating \$275,000.00 to Non Departmental, Transfer to Fund 102 Capital Improvement; amend the Capital Fund Budget for the fiscal year ending June 30, 2021, by appropriating \$225,000.00 to Sidewalks and \$50,000.00 to Traffic Calming.

REQUESTED BY: James Fowler, Transportation

Submitted by: Lester Smith, Chief Financial Officer

Department: Finance

Recommended Funding Source: Fund 001 and 102

Amount: \$275,000.00

Action Taken:

Councilor Alexander: Moved to Approve.

Councilor Smitherman: Seconded.

Item Recommended to the City Council Agenda.

- 27) FY2022 Budget Updates from The Administration (4:30pm)

- 28) Adjournment

Councilor Alexander: Moved to Adjourn.

Councilor Smitherman: Seconded:

Meeting Adjourned.