

## JOINT EDUCATION AND SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING

MONDAY, NOVEMBER 15, 2021 | 1:00PM  
CITY COUNCIL CHAMBERS

### MINUTES

COUNCILOR J.T. MOORE, COMMITTEE CHAIR  
COUNCILOR DARRELL O'QUINN & CLINTON WOODS, MEMBERS

**Councilor(s) Present:** Moore, O'Quinn, Woods

#### I. CALL TO ORDER

The Meeting was called to order by the Committee Chair, Councilor Moore.

#### II. APPROVAL OF AGENDA/MINUTES – September 20, 2021

Councilor Woods Motioned to Approve the Minutes.

Councilor O'Quinn Seconded the Motion.

The Minutes were Approved as Recorded.

#### III. PRESENTATION: Citizens Handbook: Guide to Municipal Government - Cody Owens

Cody Owens, City Council PIO Staff gave an update on the **Citizens Handbook: Guide to Municipal Government.**

The PIO Team has worked on the handbook to be utilized as a guide for citizens to better understand the roles and responsibilities of the City Council and the Mayor; how the two are separate, explain various ways in which citizens can participate in local government, what government can do for them, etc.

Copies will be produced for Councilors to distribute in schools in their districts.

The handbook also contains information on the Council committees structure, defines different aspects of the City Council meetings, information on the process of applying for boards and agencies, etc.

Councilors Moore, O'Quinn and Woods expressed an interest in getting the manuals distributed throughout the city, especially to the younger generation.

No Action Taken – Information Only.

#### IV. OLD AND NEW BUSINESS

##### A. Educational Building Authority Board Vacancies

- There are currently three (3) vacancies on the **Education Building Authority Board.**
- Six-year term with a two-term limit.
- The deadline to apply is Friday, November 19, 2021.
- Applications can be obtained at <https://www.birminghamal.gov/boards-and-agencies>.

No Action – Information Only.

##### B. Public Library Board Vacancies

- There are currently three (3) vacancies on the **Public Library Board.**
- One expired term.
- Three terms expiring December 31, 2021.
- Five-year term with a two-term limit.
- The deadline to apply is Tuesday, November 30, 2021.
- Applications can be obtained at <https://www.birminghamal.gov/boards-and-agencies>.

No Action – Information Only.

MINUTES

V. ADJOURNMENT

Councilor Woods Motioned to Adjourn the Meeting.

Councilor O'Quinn Seconded the Motion.

The Meeting was Adjourned.